

Privacy Statement

PMC's Consultancy / MultiLaws - PMC's, located at Julius Caesarlaan 128 - 2314 BS Leiden is responsible for the processing of personal data as reflected in this privacy statement.

Contact details:

<https://www.petravandenberg.com//>
Julius Caesarlaan 128
2314 BS Leiden
0031 6 11694233

Maria is the Data Protection Officer of PMC's Advies - She can be reached at PMC@petravandenberg.com

Personal data we process

PMC's Consultancy (coaching & advice) processes your personal data because you use our services and/or because you provide it to us yourself. Below is an overview of the personal data we process:

- First and last name
- Gender
- Date of birth
- Address data
- Phone number
- E-mail address
- Other personal data that you actively provide, for example by creating a profile on this website, in correspondence and by telephone
- Information about your activities on our website
- Bank account number

Special and/or sensitive personal data that we process

Our website and/or service does not intend to collect data about website visitors who are under 16 years of age. Unless they have permission from parents or guardian. However, we cannot verify whether a visitor is older than 16. We therefore recommend that parents be involved in their children's online activities to avoid collecting data about children without parental consent. If you believe that we have collected personal information about a minor without such consent, please contact us at PMC@petravandenberg.com and we will delete this information.

For what purpose and on what basis we process personal data

PMC's Consultancy processes your personal data for the following purposes:

- Handling your payment
- Sending our newsletter and/or advertising folder
- Calling or e-mailing you if this is necessary to carry out our services
- To inform you about changes in our services and products
- To deliver goods and services to you
- PMC's Consultancy also processes personal data if we are legally obliged to do so, such as data we need for our tax return.

Automated decision making

PMC's Consultancy does not make decisions based on automated processing about matters that could (significantly) affect individuals. These decisions are made by computer programs or systems, without the presence of a human being (e.g. an employee of PMC's Consultancy).

How long we keep personal data

PMC's Consultancy (coaching & consultancy) will not keep your personal data longer than strictly necessary to realize the purposes for which your data are collected. Your data will be kept for up to 2 years after termination of services. If you wish to have your data removed from our archives sooner, you can do so by contacting Maria PMC@petravandenberg.com

Sharing personal data with third parties

PMC's Consultancy shares your personal data with various third parties if this is necessary for the execution of the agreement and to comply with any legal obligation. With companies that process your data on our behalf, we enter into a processor agreement to ensure the same level of security and confidentiality of your data.

PMC's Consultancy (coaching & consulting) remains responsible for this processing. In addition, PMC's Consultancy (coaching & consultancy) may provide your personal data to other third parties in the context of our services, however, we will only do this with your express permission.

Cookies, or comparable techniques, that we use

PMC's Consultancy (coaching & advice) uses functional, analytical and tracking cookies. A cookie is a small text file that is stored in the browser of your computer, tablet or smartphone the first time you visit this website. PMC's Consultancy (coaching & advice) uses cookies with a purely technical functionality. These ensure that the website works

properly and that, for example, your preferences are remembered. These cookies are also used to make the website work properly and to optimize it. In addition, we place cookies that track your browsing behavior so that we can offer tailored content and advertisements.

During your first visit to our website, we have already informed you about these cookies and asked your permission to place them.

You can opt out of cookies by setting your Internet browser to no longer store cookies. In addition, you can also delete any information previously stored through your browser settings.

For an explanation, see: <https://veiliginternetten.nl/themes/situatie/cookies-wat-zijn-het-en-wat-doe-ik-ermee/>

Depending on your cookie settings, cookies are also set on this website by third parties (namely Facebook, Twitter, LinkedIn) in the context of sharing information from this website via social media.

Viewing, modifying or deleting data

You have the right to view, correct or delete your personal data. You also have the right to withdraw your possible consent for data processing or object to the processing of your personal data by PMC's Consultancy (coaching & consultancy) and you have the right to data portability. This means that you can submit a request to us to send the personal data we have on you in a computer file to you or another organization named by you.

You can send a request for inspection, correction, deletion, data transfer of your personal data or a request to withdraw your consent or objection to the processing of your personal data to PMC@petravandenberg.com.

To make sure that the request for inspection is made by you, we ask you to send a copy of your proof of identity with the request. In this copy, black out your passport photo, MRZ (machine readable zone, the strip of numbers at the bottom of the passport), passport number and Citizen Service Number (BSN). This is to protect your privacy. We will respond to your request as soon as possible, but within four weeks.

PMC's Consultancy (coaching & advice) would also like to inform you that you have the possibility to file a complaint with the national regulator, the Authority for Personal Data. You can this via the following link:

<https://autoriteitpersoonsgegevens.nl/nl/contact-met-de-autoriteit-persoonsgegevens/tip-ons>

How we secure personal data

PMC's Consultancy (coaching & advice) takes the protection of your data seriously and takes appropriate measures to prevent abuse, loss, unauthorized access, unwanted disclosure and unauthorized modification. If you have the impression that your data is not properly secured or there are indications of abuse, please contact us at PMC@petravandenberg.com.